



# Competitive Public and Private High Schools



Prepared by Sheri Swiss  
2015-2016

# TABLE OF CONTENTS

<b>CONTACT INFORMATION</b> .....	2
<b>PRIVATE SCHOOL INFORMATION</b>	
THE ACADEMY FOR MATHEMATICS, SCIENCE, AND ENGINEERING .....	3
AMERICAN HEBREW ACADEMY .....	4
BLAIR ACADEMY .....	5
GILL ST. BERNARD’S SCHOOL .....	6
GOLDA OCH ACADEMY.....	7
MORRIS COUNTY VOCATIONAL SCHOOL DISTRICT.....	8
MORRIS HILLS HIGH SCHOOL MATH/SCIENCE MAGNET PROGRAM.....	9
MORRIS KNOLLS HIGH SCHOOL IB PROGRAM .....	10
MORRISTOWN-BEARD SCHOOL .....	11
NEWARK ACADEMY .....	12
PINGRY SCHOOL .....	13
RAE KUSHNER YESHIVA HIGH SCHOOL .....	14
<b>ENTRANCE EXAMS</b>	
ENTRANCE EXAMS AT-A-GLANCE .....	15
ISEE	
<i>Overview</i> .....	16
<i>Registration</i> .....	17
<i>Score Reporting</i> .....	18
<i>Accommodations</i> .....	19
<i>Test Dates and Locations</i> .....	20
SSAT	
<i>Overview</i> .....	21
<i>Registration</i> .....	22
<i>Score Reporting</i> .....	23
<i>Accommodations</i> .....	24
<i>Test Dates and Locations</i> .....	24
ACCUPLACER	
<i>Overview</i> .....	25
<i>Registration</i> .....	26
<i>Score Reporting</i> .....	26
<i>Accommodations</i> .....	26
<i>Test Dates and Locations</i> .....	26
<b>INTERDISTRICT PUBLIC SCHOOL CHOICE PROGRAM</b>	
<i>Overview</i> .....	27
<i>Application Process</i> .....	31

## CONTACT INFORMATION

<b>The Academy for Mathematics, Science, and Engineering (at Morris Hills High School)</b>		
Carol Knapp	(973) 627-4600 ext. 225	applicants@mcvts.org
<b>American Hebrew Academy</b>		
Mark Spielman	(336) 217-7074	info@americanhebrewacademy.org
<b>Blair Academy</b>		
Admission Office	(800) 462-5247	admission@blair.edu
<b>Gill St. Bernard's School</b>		
Karen A. Loder	(908) 234-1611 ext. 245	admission@gsbschool.org
<b>Golda Och Academy</b>		
Gail Shapiro	(973) 602-3626	gshapiro@goldaochacademy.org
<b>Morris County School of Technology</b>		
Carol Knapp	(973) 627-4600 ext. 225	applicants@mcvts.org
<b>Morris Hills High School Math/Science Magnet Program</b>		
Kevin Doyle	(973) 664-2242	kdoyle@mhrs.org
<b>Morris Knolls High School IB Program</b>		
Scott Gambale	(973) 664-2232	sgambale@mhrd.org
<b>Morristown-Beard School</b>		
Barbara Luperi	(973) 539-3032 ext. 516	admission@mbs.net
<b>Newark Academy</b>		
Imaani Sanders	(973) 992-7000 ext. 323	isanders@newarka.edu
<b>Pingry School</b>		
Allison Brunhouse	(908) 647-5555 ext. 1274	abrunhouse@pingry.org
<b>Rae Kushner Yeshiva High School</b>		
Sandra Blank	(973) 437-8050	sblank@rkyhs.org

## The Academy for Mathematics, Science, and Engineering

520 West Main Street

Rockaway, NJ 07866

(973) 664-2309

### General Information

- Magnet public high school (grades 9-12)
- Part of Morris County Vocational School District
- Located in Morris Hills High School
- School day begins at 7:18 am and ends at 3:02 pm; A-day/B-day scheduling with 88-minute periods

### Student Community

- Approximately 85 students
- For the 2013-14 year, 18.4% of applicants were admitted
- Class of 2014 has 12 National Commended Scholars, 1 National Merit Semi-Finalist

### Academics

- All classes taught at the honors level
- AP courses available
- Through the three-year Science Inquiry and Technology sequence, students develop individual science research projects corresponding to specific career interests.
- Current student projects involve areas such as aeronautical engineering, meteorology, cryptology, microbiology, computer science, materials science, software engineering, architectural engineering, and computer systems analysis.
- In their junior and senior years, students work with corporate mentors and perform on-site internships.

### Athletics (all available through Morris Hills High School)

- |                 |              |              |
|-----------------|--------------|--------------|
| • Cross country | • Tennis     | • Ice hockey |
| • Fencing       | • Baseball   | • Lacrosse   |
| • Football      | • Volleyball | • Track      |
| • Field hockey  | • Basketball | • Softball   |
| • Soccer        | • Swimming   | • Baseball   |

### Clubs and Activities

- Variety of clubs and activities including: ski club, book club, jazz band, games club, Business Honors Society, color guard, dance team, marching band, and Academic Decathlon Team
- Students take electives and participate in clubs and activities at Morris Hills High School

### Tuition and Fees

- Free

### Admissions Requirements

- Transcript including grades and standardized test scores
- Teacher Recommendations
- Accuplacer
- Interview
- Successful completion of Algebra 1 by the end of 8th grade
- Mandatory two-week summer program if accepted

## American Hebrew Academy

4334 Hobbes Road  
Greensboro, NC 27410  
(336) 217-7100

### General Information

- Founded in 2000
- Grades 9-12
- Average class size: 12
- Student to faculty ratio: 3:1

### Student Community

- 137 students
- Every student is assigned an advisor and houseparent to support their academic, extracurricular, and residential experiences, as well as their social and emotional needs

### Faculty

- 72% of faculty hold Masters Degrees or national certification
- 34% hold Ph.D. degrees or rabbinical ordination

### Academics

- AP classes available
- Dual curriculum
- Each year, the junior class spends ten weeks studying in Israel

### Athletics

- Cross Country
- Soccer
- Volleyball
- Swimming
- Basketball
- Golf
- Track & Field
- Tennis

### Clubs and Activities

- Newspaper
- AHA Acapella
- Drama Club
- Chess Club
- Knitting Club
- Robotics Club
- TV Station
- Chabad Friendship Circle
- Tzedakah Fund

### Tuition and Fees

- Tuition: \$40,000
- For parents who are Rabbis or employed on a full time basis in Jewish communal work, a generous one-third tuition discount is offered

### Admissions Requirements

- Transcript including grades and standardized test scores
- SSAT
- Personal interview
- Teacher recommendations
- Graded written essay
- Campus visit

**Blair Academy**  
2 Park Street  
Blairstown, NJ 07825  
(908) 362-6121

**General Information**

- Founded in 1848
- Grades 9-12
- Average class size: 11
- Students may attend as boarding or day students

**Student Community**

- 454 students (boarding 345; day 109)
- Class of 2014 has 101 students; 26 National Merit Scholars, 3 National Achievement Scholars, 39 IB Diploma Candidates

**Faculty**

- 61% of the faculty have advanced degrees
- 90% live on campus

**Academics**

- Honors, AP, and post-AP classes available
- Each student is guided by two advisors: an assigned faculty member and an advisor of his or her own choosing
- With an average class size of 11, students actively participate in discussions and get to know their teachers and classmates well. This builds confidence and trust that empower them to step outside of their intellectual comfort zones.
- Students can choose from a wide range of courses, including those focused on negotiation, engineering, video studies, economics, architecture and pharmacology.

**Athletics**

- 90% of students participate in the athletic program
- 8 outdoor athletic fields on site

**Clubs and Activities**

- |                                      |                               |              |
|--------------------------------------|-------------------------------|--------------|
| • Debate Club                        | • Multicultural Student Union | • Earthshine |
| • Blair International Awareness Club | • Investment Club             | • Math Team  |
|                                      | • Blue & Key Society          |              |

**Tuition and Fees**

- Tuition: \$51,500 (boarding); \$36,250 (day)
- 38% of students receive financial aid awards

**Admissions Requirements**

- Transcript including grades and standardized test scores
- ISEE or SSAT
- Personal interview
- Teacher recommendations
- Campus visit

## **Gill St. Bernard's School**

25 St. Bernards Road  
Gladstone, NJ 07934  
(908) 234-1611

### **General Information**

- Founded in 1900; merged in 1996
- Lower School, Middle School, Upper School
- School day begins at 8:15 am and ends at 3:00 pm

### **Student Community**

- 700 students from 10 New Jersey communities

### **Faculty**

- 105 faculty members; over 50% have advanced degrees

### **Academics**

- Honors and AP courses available
- 9<sup>th</sup> graders take a seminar in which they work with peer leaders on topics of diversity awareness, community opportunities and responsibilities, and conflict resolution. Also, students work closely with the library staff to undertake a major research project. Finally, students will be exposed to basic study skills and effective exam preparation techniques.
- Spring Unit: The class meets as a group for two weeks, intensively studying a topic and learning cooperatively. Students create projects, make presentations, travel and work with other students in groups in all Spring Unit courses. Spring Unit experiences complement the regular year's course of study by extending knowledge or by providing opportunities to apply learning in a practical way.

### **Athletics**

- Offer 24 different opportunities for interscholastic athletics
- Over the last few years every one of its varsity teams has qualified for the NJSIAA post season and six different programs have been ranked in the "top-20" in New Jersey
- Teams have earned several conference, prep, county, sectional, and state championships and on an individual level, many GSB student-athletes earned post-season all-conference, all-prep, or all-state recognition

### **Clubs and Activities**

- Award-winning theater program
- Choral music, Jazz Band, Guitar Club and Dance Club

### **Tuition and Fees**

- Tuition: \$32,900
- Workbooks, field trips, technology: \$450
- New student fee: \$250
- Transportation (available from most areas) - \$3,400

### **Admissions Requirements**

- Transcript including grades and standardized test scores
- Student/Parent Questionnaire
- Student/Parent Visit
- Teacher Recommendations
- ISEE or SSAT
- Graded writing sample

**Golda Och Academy**  
1418 Pleasant Valley Way  
West Orange, NJ 07052  
(973) 602-3600

**General Information**

- Founded in 1965
- Lower School: grades pre-K-5; Upper School: grades 6-12
- School day begins at 8:30 am and ends at 4:00 pm (2:00 on Fridays)
- Average class size: 18

**Student Community**

- 535 students

**Academics**

- Honors and AP courses available
- Seniors complete all graduation requirements by the end of first semester senior year. During the second semester, students have two choices: 1) do an internship or, 2) Neshama experience in Israel which begins with a week in Poland and then three months in Israel where they travel the country, learn about Israel Advocacy, hike, and meet up with GOA's sister community

**Athletics**

- |                 |              |            |
|-----------------|--------------|------------|
| • Volleyball    | • Swimming   | • Tennis   |
| • Cross Country | • Soccer     | • Softball |
| • Baseball      | • Basketball |            |

**Clubs and Activities**

- 9<sup>th</sup> grade begins with the Na'ale program – ten days in Israel that bonds the grade and provides students with the opportunity to see the sights and meet with GOA's sister community in Merchavim
- Variety of clubs offered including: choir, dance team, environmental club, Jewish Sports Society, SchechterVision (GOA's web-based TV station, Israel Advocacy Club, mock trial, and yearbook
- Tikkun Olam activities include a trip to New Orleans to assist Habitat for Humanity and various Community Service days

**Tuition and Fees**

- Tuition: \$27,500 (\$100 discount if enrolled by March 1)
- Building Maintenance Fee: \$2000
- GO Grants and Flexible Tuition (25%-75% reduction of tuition) available
- Transportation: available through Durham School Services

**Admissions Requirements**

- Transcript including grades and standardized test scores
- Teacher recommendations (English, math, and Judaic)
- School visit and interview
- ISEE
- Graded writing sample from 8<sup>th</sup> grade



## Morris County Vocational School District

400 East Main Street

Denville, NJ 07834

(973) 627-4600

### General Information

- Founded in 1969
- Grades 9-12
- Average class size: 20
- MCVSD works on a block schedule with alternating A & B days. This allows for a maximum of five academic classes, physical education & health, two to four electives and career technical training annually.
- Students may also participate in any athletics or clubs at their home district

### Student Community

- Approximately 600 students
- Past students have been National Merit Finalists, SkillsUSA Gold Medal Winners, HOSA First Place Medal Winners, and UMDNJ Distinguished Scholars

### Academics

- 11 academies located on-site: Computer and Information Sciences, Culinary Arts, Design, Education and Learning, Environmental Science, Finance and International Business, Health Care Sciences, Law and Public Safety, Sports Medicine, Veterinary Science, Visual and Performing Arts
- Academy of Mathematics, Science and Engineering is located at Morris Hills High School
- Honors courses available
- In lieu of AP courses, eligible students in Grade 12 may enroll in courses at the County College of Morris to earn college credits. Morris County School of Technology funds up to 22 college credits as part of the Grade Twelve Initiative.
- All students complete a 160 hour internship

### Athletics

- |                 |              |            |
|-----------------|--------------|------------|
| • Cross Country | • Baseball   | • Bowling  |
| • Soccer        | • Golf       | • Softball |
| • Volleyball    | • Basketball |            |

### Clubs and Activities

- |                                |                                    |                       |
|--------------------------------|------------------------------------|-----------------------|
| • Chorus                       | • National Honor Society           | • Robotics Skills USA |
| • Debate                       | • National Technical Honor Society | • Student Government  |
| • Drama                        | • Peer Leader                      | • Thespan Society     |
| • Environmental Awareness      | • Photography                      | • Weightlifting Club  |
| • GSA Jazz Band                | • Poetry                           |                       |
| • Key Club                     |                                    |                       |
| • National Dance Honor Society |                                    |                       |

### Tuition and Fees

- Free

### Admissions Requirements

- 7<sup>th</sup> grade report card
- Accuplacer
- Interview

**Morris Hills High School**  
**Math/Science Magnet Program**  
520 West Main Street  
Rockaway, NJ 07866  
(973) 664-2305

Morris Hills Regional is a 9-12 district consisting of two high schools, Morris Hills and Morris Knolls High Schools, with a total population of 3,000 students from Denville, Rockaway Borough, Wharton, and Rockaway Township. The two high schools share both teaching staff, curricula, and rank in the top 79 high schools in New Jersey, according to NJ Monthly magazine. Morris Hills Regional was also awarded a spot on the College Board's AP District Honor Roll for access, equity, and excellence, one of only 367 districts selected for this award in the U.S. and Canada.

There are two available programs for School Choice: the Regular High School Program and the Magnet Program for Math and Science.

The regular high school program is our traditional high school program, with over 200 course offerings, including honors and Advanced Placement, art, business, computer science, all academic areas, and 3 world languages. Academic achievement is not a factor in school choice admission to this program.

The Math and Science Magnet Program is a highly focused and rigorous four-year honors program. Students will take many of the school's advanced placement math and science courses, while having the flexibility to pursue other disciplines at the honors level. The foundation of the program is centered around a series of three researched based analysis (RBA) courses where students will receive special training in research methods, scientific investigation, advanced data analysis, and technical writing, leading to independent research. By the end of the program students will become well-versed in the process of scientific research from start to finish, by developing a professional, well-organized and original research project. Students will present their findings through several communication channels and have the opportunity to submit their work for publication.

Morris Hills High School Math/Science Magnet program is a NJ School Choice program.

**Admissions Requirements**

- Transcript including grades and standardized test scores
- Teacher recommendations (math and science)
- Entrance exam (math and language arts literacy) and essay; students who are also applying for the Academy for Math, Science, and Engineering through Morris County VoTech do not have to take the math exam; Morris Hills Math/Science can use the Academy math results
- Interview
- Student must have completed Algebra I by the end of 8<sup>th</sup> grade

**Morris Knolls High School**  
**International Baccalaureate Program**  
48 Knoll Drive  
Rockaway, NJ 07866  
(973) 664-2232

Morris Hills Regional is a 9-12 district consisting of two high schools, Morris Hills and Morris Knolls High Schools, with a total population of 3,000 students from Denville, Rockaway Borough, Wharton, and Rockaway Township. The two high schools share both teaching staff, curricula, and rank in the top 79 high schools in New Jersey, according to NJ Monthly magazine. Morris Hills Regional was also awarded a spot on the College Board's AP District Honor Roll for access, equity, and excellence, one of only 367 districts selected for this award in the U.S. and Canada.

As part of the Morris Hills Regional School District's (MHRD) innovative programs initiative, Morris Knolls High School is proud to offer the International Baccalaureate Program (MKIB). The IB is an internationally recognized, intensive course of study undertaken during the junior and senior years in high school by students who have an interest in global affairs, writing, and interdisciplinary studies. The program emphasizes the importance of today's students being well-rounded and internationally-minded critical thinkers who have the ability to analyze and interpret various sources of information. As such, the program requires high level study across a broad range of curricula which emphasizes writing, thinking, communication skills and community service. It is highly recommended that students complete Algebra I and level 1 of a world language in 8th grade. Students must participate in a competitive admissions process in order to be eligible for admission.

Morris Knolls High School IB program is a NJ School Choice program.

**Admissions Requirements**

- Transcript including grades and standardized test scores
- Teacher recommendations (English, math, and one choice)
- Entrance exam (math and language arts literacy) and essay
- Interview

## **Morristown-Beard School**

70 Whippany Road  
Morristown, NJ 07960  
(973) 539-3032

### **General Information**

- Founded in 1891; Morristown School and the Beard School merged in 1971
- Average class size: 12

### **Faculty**

- 58% of the faculty have advanced degrees; 14% have doctoral degrees

### **Academics**

- Honors and AP classes offered
- Numerous specialized and diverse classes offered
- Advanced Seminars (for juniors and seniors) provide an opportunity for talented and motivated students to explore an intellectual area in depth, under the guidance of selected faculty members with a special expertise or interest in the field. The seminar format promotes critical thought and discussion, requires students to work independently, and is flexible enough to encompass a broad range of course themes.

### **Athletics**

- 81% of Upper School students participate in at least one sport; 49% participate in two or more sports
- 33 levels of sports in the Upper School

### **Clubs and Activities**

- Students organize and participate in more than 40 clubs
- Cocurricular opportunities include everything from a Student Government Association with a real voice in school life to an honored literary magazine, to the Sustainability Club, the Film Club, and Young Men of Color.
- Students dedicate thousands of hours to community service, whether launching blood drives on campus or spring break service trips to other states.
- They also turn out in enthusiastic numbers for Coffee House and mini-concerts in Wilkie Hall

### **Tuition and Fees**

- Tuition: \$36,165
- Transportation: available through Durham Bus Services at an additional cost

### **Admissions Requirements**

- Transcript including grades and standardized test scores
- Visit and interview
- Teacher recommendations
- ISEE or SSAT

**Newark Academy**  
91 South Orange Avenue  
Livingston, NJ 07039  
(973) 992-7000

**General Information**

- Founded in 1774
- Middle School: grades 6-8; Upper School: grades 9-12
- School day begins at 8:10 am and ends at 2:25 pm with 50-minute class periods
- Average class size: 13

**Student Community**

- 580 students (405 in Upper School and 175 in Middle School)
- Class of 2014 has 101 students; 26 National Merit Scholars, 3 National Achievement Scholars, 39 IB Diploma Candidates

**Faculty**

- 80% of the faculty have advanced degrees; 5 have earned doctorate degrees
- On average, the faculty has 22 years of teaching experience

**Academics**

- International Baccalaureate Diploma (IB program)
- AP courses in 15 subjects
- Immersion Requirement – students are required to engage in cultural or environmental exploration

**Athletics**

- 90% of students participate in the athletic program
- 8 outdoor athletic fields on site

**Clubs and Activities**

- Students organize and participate in more than 55 clubs
- Numerous social activities throughout the year include: an annual “Welcome Back BBQ,” Homecoming, class and all-school dances, sports nights, “Frosh Fridays,” ski trips, and end-of-term parties
- Class trips range from cultural to environmental

**Tuition and Fees**

- Tuition: \$34,760
- Lunch plan: \$1250
- Technology fee: \$220
- Books (on average): \$500
- Transportation: available through Jordan Bus Service

**Admissions Requirements**

- Transcript including grades and standardized test scores; 8<sup>th</sup> grade grades must also be sent when available
- Visit and interview
- Teacher recommendations
- ISEE or SSAT

**Pingry School**  
131 Martinsville Road  
Basking Ridge, NJ 07920  
(908) 647-5555

**General Information**

- Founded in 1861
- Average class size: 14
- Grades 6-12 on Basking Ridge campus; K-5 on Short Hills campus

**Student Community**

- Approximately 1080 students
- Students are from 103 communities across New Jersey and Pennsylvania
- Class of 2014 had 40 National Merit Commended Students and 8 National Merit Scholarship Finalists
- Pingry admits 20-25% of applicants on average

**Faculty**

- Over 240 faculty and staff
- 70% hold master's degrees; 18 faculty members hold doctorates
- Average tenure is 13 years

**Academics**

- Honors and AP classes offered
- Numerous academic electives offered including Shakespeare, Magical Realism, Literature and Madness, Philosophy, Psychology, Macro/Microeconomics, Science for the 21<sup>st</sup> Century, Intro to Scientific Research, and Computer Science
- All students participate in an Independent Senior Project (ISP), which offer students an opportunity to learn a new skill or trade, to participate actively in real-life situations in business, the arts, or a vocation, and to continue to broaden their knowledge while learning its practical application

**Athletics**

- |                       |              |                     |
|-----------------------|--------------|---------------------|
| • Cross country/Track | • Water polo | • Wrestling         |
| • Field hockey        | • Basketball | • Baseball/Softball |
| • Football            | • Fencing    | • Golf              |
| • Tennis              | • Squash     | • Lacrosse          |
| • Soccer              | • Swimming   | • Ice hockey        |

**Clubs and Activities**

- |                          |                           |                            |
|--------------------------|---------------------------|----------------------------|
| • American Field Service | • Gaming Club             | • Multicultural Club       |
| • Creative Writing       | • Global Literacy Project | • Pingry Entrepreneur Club |
| • Community Service      | • Improvisation Club      | • Speech & Debate Team     |
| • Dumbledore's Book Army | • Model Congress/Model UN | • Robotics                 |

**Tuition and Fees**

- Tuition: \$35,895
- Lunch: \$1188
- Books and supplies, laptop, and athletic uniforms and equipment: estimated range of costs \$800 - \$2,100, depending on the student's level of involvement.
- Financial Aid available

**Admissions Requirements**

- Transcript including grades and standardized test scores
- Teacher recommendations (math, English/social studies, and one choice)
- ISEE or SSAT
- School visit and interview

## Rae Kushner Yeshiva High School

110 South Orange Avenue

Livingston, NJ 07039

(862) 437-8000

### General Information

- Founded in 1942
- Modern Orthodox co-educational yeshiva
- Grades 9-12 (Joseph Kushner Academy serves students in grades K-8 in the lower school)
- School day begins at 8:03 am and ends at 5:07 pm (1:30 on Fridays)

### Student Community

- Approximately 300 students
- SINAI Special Needs Institute serves special needs students

### Academics

- Honors and AP classes offered
- Limudei Kodesh, Beit Midrash, Tanach, Talmud, Judaic electives

### Athletics

- Baseball
- Basketball
- Bowling
- Hockey
- Soccer
- Softball
- Swimming
- Tennis
- Track
- Volleyball
- Wrestling

### Clubs and Activities

- AIPAC
- Blood Drive
- College Bowl
- Debate
- Habitat for Humanity
- Drama
- Israel Action
- Kushner Comments
- Mock Trial
- Mock UN
- Newspaper
- Panim El Panim
- Pre-Med Honors
- Pre-Med Club
- Literary Journal
- SADD
- Student Council
- Torah Bowl
- Stock Market Challenge
- Yearbook

### Tuition and Fees

- Tuition: \$22,800
- Registration Fee: \$1000
- Parent Teacher Council Fee: \$60 (per family)
- Building Fund Obligation: \$3200 (per family; can be paid over 4 years)
- Financial Aid available

### Admissions Requirements

- Transcript including grades and standardized test scores
- Teacher recommendation
- Interview

## Entrance Exams At-a-Glance

	ISEE	SSAT	ACCUPLACER
<b>Test Levels</b>	entering 9-12	entering 9-12	entering 9-12
<b>Content</b>	Verbal reasoning, quantitative reasoning, mathematics, reading, and unscored writing sample	Verbal reasoning, quantitative reasoning, mathematics, reading, and unscored writing sample	Basic math, elementary algebra, reading comprehension, sentence skills, scored writing sample
<b>Verbal Question Types</b>	synonyms and sentence completions	synonyms and analogies	grammar and relationships between sentences
<b>Math Question Types</b>	four-choice multiple-choice and quantitative comparison questions	five-choice multiple-choice questions	four-choice multiple choice questions
<b>Test Format</b>	<b>Five sections:</b> 1, 30-minute writing sample; 1, 20-minute verbal section; 1, 35-minute quantitative section; 1, 35-minute reading section; 1, 40-minute math section (Total of 2 hours and 40 minutes); pencil and paper	<b>Five sections:</b> 1, 25-minute writing sample; 1, 30-minute verbal section; 2, 30-minute quantitative sections; 1, 40-minute reading section (Total of 2 hours and 35 minutes); pencil and paper	<b>Five sections:</b> basic math (17 questions), elementary algebra (12 questions), reading comprehension (20 questions), sentence skills (20 questions), writing sample; test is untimed and computer adaptive
<b>Penalty for Wrong Answers?</b>	no – you do not lose points for incorrect answers	yes – you lose $\frac{1}{4}$ of a point for incorrect answers	no – you do not lose points for incorrect answers, but the test adapts accordingly
<b>Scoring</b>	Scale of 760-940 for Verbal, Reading, Quantitative, and Math	Scale of 500-800 for Verbal, Quantitative, and Reading; scale of 1500-2400 total	Scores range from 20 to 120 points and are calculated using a formula; essay is scored 1-8
<b>Percentile Rank</b>	ISEE percentile rank between 1-99%; rank based on student's performance as compared to the other students in the same grade who have taken the test within the past three years; Stanine score between 1-9	SSAT percentile rank between 1-99%; rank based on student's performance as compared to the other students in the same grade and of the same gender who have taken the test within the past three years	None
<b>Test Frequency</b>	Can only take once in a six-month period	Unlimited number of times in a one-year period	Can only take once for MCVTS



# ISEE

The ISEE is an admission test that has four levels: a Primary Level, Lower Level, Middle Level, and Upper Level.

- Primary Level – Students currently in grades 1, 2, and 3 who are candidates for grades 2, 3, or 4
- Lower Level – Students currently in grades 4 and 5 who are candidates for grades 5 or 6
- Middle Level – Students currently in grades 6 and 7 who are candidates for grades 7 or 8
- Upper Level – Students currently in grades 8-11 who are candidates for grades 9-12

<b>Upper Level</b> <b>(Candidates for grades 9-12)</b>		
<b>Test</b>	<b>Number of Items</b>	<b>Time (Min)</b>
Verbal Reasoning	40	20
Quantitative Reasoning	37	35
Reading Comprehension	36	35
Mathematics Achievement	47	40
Essay		30
<b>Total Time</b>		<b>2 hours 40 minutes</b> <b>(not including breaks)</b>

## Purpose

Schools use the ISEE scores as one piece of the overall student profile for applicant consideration.

The ISEE offers a standardized assessment comparing a student’s reasoning and achievement skills to those of other students applying to the same grade from different schools.

The standards on the ISEE align with those of the National Council of Teachers of English (NCTE), the International Reading Association (IRA), and the National Council of Teachers of Mathematics (NCTM).

## ISEE Student Registration

There are several registration options for the ISEE. Choose the option that works best for you:

### Online registration

The online registration fee is \$100 paid by Visa, MasterCard, American Express, or electronic check. Visit <https://iseeonline.erblearn.org/TestBrowser/Default.aspx>.

Advantages of ISEE online registration:

- View and reserve a seat at an available testing location
- Edit or change student information
- Edit or change recipients of score reports
- Reprint verification letter (admission ticket) online
- Change student's testing location
- Request to receive ISEE scores online (additional \$30.00 fee applies)
- Submit late registration up to two weeks before a test date (\$20 additional fee)

### Mail-in registration

A mail-in registration form may be found in the center of the *printed* ISEE Student Guide *only*. To request a printed copy of the ISEE Student Guide, email [achaber@erblearn.org](mailto:achaber@erblearn.org). The fee for a mail-in registration is \$100.

### Registration by phone

Register by phone by calling (800) 446-0320 or (919) 956-8524. There is a \$20 additional charge for a phone registration. The total phone registration fee is \$120. The fee is payable by Visa, MasterCard, American Express, or electronic check only.

## **ISEE Score Reporting**

### **Receiving the Score Report**

After testing, answer sheets and essays are sent to the ISEE Operations Office for machine scoring of the four multiple choice sections and production of the Individual Student Report (ISR). Copies of the ISR and the unscored essay, may be sent to six schools and/or counselors. If you would like to send to more than six schools, additional fees will apply. Schools will receive a copy of the student score report and essay in approximately seven to ten business days.

### **Expedited Score Reporting**

Score reports are sent by mail to parents at the address provided at the time of registration. Scores should arrive within seven to ten business days after the date of the ISEE administration. Parents may take advantage of an expedited score delivery by phone or online (the latter available only when registering online) for an extra \$30. When registering for the ISEE, please indicate which of these services you would like. If you would like to request the service after the initial registration or after testing, you may call the ISEE Operations Office at 1-800-446-0320. Expedited scores are available after 3 p.m. Eastern Standard Time on the first Monday, Wednesday, or Friday following the date of testing. Scores from a Sunday administration will not be available until Wednesday. Expedited reports will be delayed if tests are not received promptly or if shipping delays occur from the test site.

### **Parent Report**

A copy of the Individual Student Report (ISR) only is sent to parents, addressed "To the Parents of...". The parent report will list all schools who received the student's ISR.

### **School Report**

A copy of the Individual Student (ISR) and essay will be sent to the schools requested at the time of registration. School reports do not list all recipients, only the individual school name.

## ISEE Accommodations

ERB will make every effort to arrange special administrations for students who are unable to take the ISEE under standard conditions because of a documented learning difference or a physical challenge.

### **Eligibility for Accommodations:**

A student with a documented disability may be eligible for accommodations, such as Extended Time (1 ½ time) on the ISEE. The student must:

- Have a disability that necessitates testing accommodations
- Have complete and specific documentation that establishes a current need for the requested accommodations
- Currently receive and utilize the requested accommodations, due to the disability, on a regular basis for school-based testing in the student's present school environment

### **Types of Supporting Documentation That May Be Submitted:**

- Formal Testing - a complete psycho-educational evaluation dated within the last 3 years
- An Individualized Educational Plan (IEP) or 504 Plan from the current calendar year
- A School Accommodation Plan from the current calendar year
- Physician Letter - a letter from a medical doctor if the accommodations are required due to a medically-treated issue such as an injury, a vision impairment, deafness, paralysis, ADD or ADHD (treated with prescriptions), a psychological condition, or a physical disability.

### **Registration Options**

To reserve an accommodations seat through the online registration system, register online and select "Yes" for the box that asks "Does your child have a diagnosed learning difference requiring accommodations on the ISEE?" Once you have registered, you will receive an email attachment with the Testing with Accommodations Form for your child's current school to complete. ERB also requires a copy of the supporting documentation. The Current School Statement Form and a copy of the supporting documentation must be submitted **5 weeks** in advance of the test date you select, for review/approval. You may fax this form to 212-370-4095 OR scan and email it to [submit@erblearn.org](mailto:submit@erblearn.org) OR upload it from your ISEE online account.

### **Questions and Additional Information**

Contact [iseeaccommodations@erblearn.org](mailto:iseeaccommodations@erblearn.org) with any questions regarding testing with accommodations.

Contact [iseereviewer@erblearn.org](mailto:iseereviewer@erblearn.org) with any questions regarding the supporting documentation requirements for testing with accommodations.

## ISEE Dates and Locations 2015-16

Test Date	Register Before	School Code	School
Oct. 24	Oct. 3	311348	Saddle River Day School
Nov. 7	Oct. 17	310845	Morristown-Beard School
Nov. 14	Oct. 24	310315	Pingry School
Nov. 21	Oct. 31	310845	Morristown-Beard School
Nov. 22	Nov. 1	311935	Golda Och Academy
Dec. 5	Nov. 14	310845	Morristown-Beard School
Dec. 5	Nov. 14	310915	Newark Academy
Dec. 5	Nov. 14	310315	Pingry School
Dec. 12	Nov. 21	310815	Montclair Kimberley Academy
Jan. 9	Dec. 19	310845	Morristown-Beard School
Jan. 9	Dec. 19	310915	Newark Academy
Jan. 10	Dec. 20	311935	Golda Och Academy

### **IMPORTANT**

You may be tested only once within a six-month period. If you test a second time during that six-month period, results of the second administration cannot be reported, and the test fee will not be returned.

# SSAT

The ISEE is an admission test that has four levels: a Primary Level, Lower Level, Middle Level, and Upper Level.

- Elementary Level – Students currently in grades 3 and 4 who are candidates for grades 4 or 5
- Middle Level – Students currently in grades 5-7 who are candidates for grades 6-8
- Upper Level – Students currently in grades 8-11 who are candidates for grades 9-12

<b>Upper Level</b> (Candidates for grades 9-12)		
<b>Test</b>	<b>Number of Items</b>	<b>Time (Min)</b>
Writing Sample		25
Quantitative 1	25	30
Reading Comprehension	40	40
Verbal	60	30
Quantitative 2	25	30
Experimental	16	15
<b>Total Time</b>		<b>2 hours 20 minutes (not including breaks)</b>

## Purpose

The purpose of the SSAT is to measure the basic verbal, quantitative, and reading skills students develop over time—skills that are needed for successful performance in independent schools. The SSAT provides independent school admission professionals with meaningful information about the possible academic success of potential students like you at their institutions, regardless of students' background or experience. The SSAT is not an achievement test. Your most recent classroom math test, for example, was probably an achievement test: Your teacher specifically designed it to evaluate how much you know about what has been covered in class. The SSAT, on the other hand, is designed to measure the verbal, quantitative, and reading skills you have acquired, instead of focusing on your mastery of particular course materials. Further, SSAT tests are not designed to measure other characteristics, such as motivation, persistence, or creativity that may contribute to your success in school.

# SSAT Student Registration

## Online Registration

- Standard Upper Level SSAT: \$124
- Late Registration - \$40 additional fee (effective 12:00 AM EDT on the dates listed on page 20)
- Rush Registration - \$80 additional fee (effective 12:00 AM EDT on the dates listed on page 20)
- Change Test Date/Center Fee - \$35 additional fee

## Refund Policy

SSAT does not offer refunds for cancelled tests or related fees. If you cannot test on the date for which you registered, you may reschedule to a different test date for a \$35 change fee (see above). [Click here for information on changing your test registration.](#)

## Fee Waivers

If you are a student applying to an SSATB member school and you are unable to pay the test fee due to financial hardship, you may be eligible to receive an SSAT fee waiver. A limited number of fee waivers are available directly from SSATB member schools. Only one fee waiver can be applied at the time of registration.

Contact the admission office at the school to which you are applying and inquire about fee waiver availability. SSATB does not offer fee waivers directly to students/families. You must obtain the fee waiver from a school before registering for a test. Fee waivers cannot be applied after test registration is completed. Fee waiver amounts are determined solely by the school and can be assigned for the full test fee or a partial payment.

A fee waiver covers the test fee only and can be used as a full or partial payment. It cannot be applied toward late or rush fees, test change fees, score order fees, publications, or any fees that have already been paid. Any additional fees must be paid at the time of registration.

## SSAT Score Reporting

Scores are released within two weeks after receipt of test materials.

While you can check your account on [ssat.org](http://ssat.org), SSAT offers other options for quick access to your scores. Accessing your online score report and adding and canceling score reports is free. You can also order these additional services:

- Score Alert via text or email: \$22
- Score Reports mailed to your home: \$25
- Score Reports sent via FedEx to your home: \$35

You can purchase your SSAT Writing Sample for \$22. Writing samples are not released to students and families with test scores unless ordered separately.

Sending your score reports to schools is free, and you can send your scores to as many schools as you choose. You designate which schools will receive your scores—either before or after you take the SSAT. You may choose to wait until you have seen your scores before deciding to send them to schools. You can do this online.

Additionally, if you want your current school or advisor to receive a copy of your score report, you can designate them as an advisor using your SSAT account.



## SSAT Accommodations

If you require special testing accommodations for a school-documented disability or require testing on a Sunday because you observe a Saturday Sabbath, you may apply for special test accommodations when taking the SSAT.

Special accommodations requests related to school-documented disabilities are only accepted if valid documentation exists to show that you routinely receive these accommodations in your current school setting. Approval is provided by a school official who attests to the valid documentation on file and attests to the fact that the student routinely receives the approved accommodations in his/her school. Testing accommodations are not approved for temporary disabilities, such as a concussion or broken arm.

Valid documentation (for the current academic year) includes:

- Student's IEP
- Student's 504 Plan
- Psychological evaluations or recommendations
- If you require SSAT testing on a Sunday because you observe a Saturday Sabbath, valid documentation includes:
- An official letter from a church official

**NOTE: SPECIAL ACCOMMODATIONS MUST BE APPROVED PRIOR TO TEST REGISTRATION. AT THE TIME OF REGISTRATION, THESE ACCOMMODATIONS MUST BE APPLIED TO THE TEST REGISTRATION BY CHECKING THE APPROPRIATE BOX.**

### **How to request special accommodations for the SSAT:**

1. Visit [www.ssat.org](http://www.ssat.org) to "Create a Student Account" and then log into your account.
2. After logging into your account, select "My Tests".
3. Select "Register for Special Accommodations" from this screen.
4. Select "Apply for Special Testing Accommodations" by checking the box on this screen.
5. A box listing all available special accommodations will now appear. Check the box(es) for any accommodations you will request. Then provide the contact information for the school official who can authorize your request. Click "SUBMIT" when you have entered all of the information.

Once the school official approves your request, you will get an email from SSAT letting you know that you can now register for a test.

When you register for the test, be sure to choose a site that has seats for special accommodation testers by checking the box labeled "Test Centers that accept students with special accommodations".

# SSAT Dates and Testing Locations 2015-16

2015-16 Test Registration Calendar				
Registration for all 2015-16 tests opens August 1, 2015.				
Standard Test Date	Regular Registration	Late Registration Begins (\$45 additional Fee) Begins 12:00 am EST on:	Rush Registration Begins (\$85 additional Fee) Begins 12:00 am EST on:	Last Day for Test Registration Ends 11:59 pm EST on:
Saturday, October 17, 2015	Friday, August 1, 2015 – Saturday, September 26, 2015	Sunday, September 27, 2015	Sunday, October 4, 2015	Wednesday, October 14, 2015
Saturday, November 14, 2015	Friday, August 1, 2015 - Saturday, October 24, 2015	Sunday, October 25, 2015	Sunday, November 1, 2015	Wednesday, November 11, 2015
Saturday, December 12, 2015	Friday, August 1, 2015 - Saturday, November 21, 2015	Sunday, November 22, 2015	Sunday, November 29, 2015	Wednesday, December 9, 2015
Saturday, January 9, 2016	Friday, August 1, 2015 - Saturday, December 19, 2015	Sunday, December 20, 2015	Sunday, December 27, 2015	Wednesday, January 6, 2016
Saturday, February 6, 2016	Friday, August 1, 2015 - Saturday, January 16, 2016	Sunday, January 17, 2016	Sunday, January 24, 2016	Wednesday, February 3, 2016
Saturday, March 5, 2016	Friday, August 1, 2015 - Saturday, February 13, 2016	Sunday, February 14, 2016	Sunday, February 21, 2016	Wednesday, March 2, 2016
Saturday, April 23, 2016	Friday, August 1, 2015 - Saturday, April 2, 2016	Sunday, April 3, 2016	Sunday, April 10, 2016	Wednesday, April 20, 2016
Saturday, June 11, 2016	Friday, August 1, 2015 - Saturday, May 21, 2016	Sunday, May 22, 2016	Sunday, May 29, 2016	Wednesday, June 8, 2016

Gill St. Bernard’s School  
St. Bernard’s Road  
Gladstone, NJ 07934

The Craig School  
15 Tower Hill Road  
Mountain Lakes, NJ 07046

The Peck School  
247 South Street  
Morristown, NJ 07960

In order to serve students who observe a Saturday Shabbat, SSAT provides a limited number of test sites for Sunday testing. Sunday testing is only approved for students who obtain proper clergy approval.

To apply for Sunday testing:

1. Log in to the SSAT account and select “My Tests.” Click on “Register for a Test.”
2. Indicate (before filling out any other info) that you will require testing on Sunday due to religious reasons. You will be prompted to list contact info for a religious official or clergy member who can verify these accommodations. **Note: You must wait for Sunday testing to be approved before completing a test registration.**
3. The religious official listed will receive an email prompting him or her to approve or deny Sunday testing. Once this has been completed, you will receive an email stating test registration can now be completed.
4. Log back into the SSAT account and complete a test registration. Once approved for Sunday testing, the student will only see test sites where he or she can be accommodated.

# ACCUPLACER

ACCUPLACER is an admission test used by Morris County Vocational School District.

ACCUPLACER test questions are based on your responses to previous questions. Questions will either increase or decrease in difficulty depending on how you respond. ACCUPLACER tests are untimed; however, it is important to allow yourself enough time to complete the test since test results are a key factor in determining school you can enroll in. ACCUPLACER test results are available immediately following your test.

<b>ACCUPLACER</b>		
<b>(See MCVSD handout for requirements for specific academies)</b>		
<b>Test</b>	<b>Number of Items</b>	<b>Time (Min)</b>
Basic Math	17	Not timed
Elementary Algebra	12	Not timed
Reading Comprehension	20	Not timed
Sentence Skills	20	Not timed
Written Essay		45

## Purpose

ACCUPLACER is a suite of tests that determines your knowledge in math, reading and writing. ACCUPLACER is used to identify your strengths and weaknesses in each subject area. The results of the assessment, in conjunction with your academic background, goals and interests, are used by academic advisors and counselors to determine admission to private high schools.

## **ACCUPLACER Student Registration**

Registration for the ACCUPLACER takes place online during the application process. You will have a pull down menu of the dates and times available for your student to test. Test dates are scheduled on first come basis. Once a session is full, you will be unable to register and must select another date and time.

## **ACCUPLACER Score Reporting**

Scores do not get released to families. They are used solely for admissions purposes.

## **ACCUPLACER Accommodations**

MCVSD will provide all accommodations as required per a student's up-to-date IEP/504. Gottesman RTW Academy will provide MCVSD with student accommodations at the parent's request.

## **ACCUPLACER Test Dates**

Saturday	November 14	9:00 am & 12:30 pm
Saturday	November 21	9:00 am & 12:30 pm
Monday	November 30	4:00 pm
Thursday	December 3	4:00 pm
Monday	December 7	4:00 pm
Thursday	December 10	4:00 pm
Saturday	December 12	9:00 am & 12:30 pm
Monday	December 14	4:00 pm

All ACCUPLACER tests take place at the Morris County Vocational School District in Denville.

## Interdistrict Public School Choice Program

**This information is from 2014-2015.**

**It will be updated as soon as the new info is available.**

New Jersey's Interdistrict Public School Choice Program enables approved choice districts to enroll students who do not reside within their districts without cost to their parents. The program increases educational opportunities for students and their families by providing students with school options outside of their district of residence and giving parents the power to select a school program that best serves their child's individual needs.

District participation in the program is optional. Once approved, the choice district designates the available seats in specific grades and programs that are open to choice students. Where choice options are available, any student who resides in New Jersey is eligible to apply.

### **Benefits of the Program**

The Public School Choice Program benefits students and parents, as well as the choice districts. Choice programs might have smaller class sizes, increased instructional time, and a school culture more conducive to a student's success in school. Many choice districts have established specialized and innovative programs and courses that focus on areas such as art, music, foreign languages, and technology, and are open to students who demonstrate an interest in the special programs. Opening enrollment to students outside the district can bring in more students interested in taking advantage of these special programs and courses, allowing both the programs and students to grow and flourish.

The state also has many small districts and schools that sometimes experience population shifts that result in budget crunches. Opening enrollment beyond the district's boundaries can alleviate the effects of these shifts and bring greater stability to operations, since choice students bring additional funding to the district. The addition of students with different backgrounds and perspectives from those of the district's resident students also can enrich the school community.

### **Student eligibility and application process**

All New Jersey students are eligible to become choice students and cannot be selected on the basis of academic aptitude, athletic ability, behavior record, English language proficiency, or any basis prohibited by law. A choice district that offers a special program with a particular focus may evaluate prospective students on their interest in the program and must use the same enrollment criteria used for the resident students. Students interested in enrolling in a choice district must follow the student application process.

Student applicants fall into one of 3 categories: Tier 1 or Tier 2, or those with enrollment preference.

A **Tier 1 student** must be enrolled in a NJ public school in his or her resident school district for the entire year immediately preceding enrollment in a choice district. Charter school students are considered to be Tier 1. If applying for kindergarten, a student must be attending his or her resident district's public and free preschool or, if that district does not offer a public and free preschool, have a sibling currently attending the choice district. Choice

districts must first fill their available seats with Tier 1 students. If the number of Tier 1 applications exceeds the number of choice seats available, the choice district must hold a lottery to randomly select students.

**Tier 2 students** include NJ residents who have not attended their resident public school for the entire year immediately prior to enrollment in the desired choice district and do not otherwise meet the requirements for Tier 1.

Choice districts are not obligated to accept Tier 2 students and should be stated in their choice enrollment policy. If a choice district accepts Tier 2 applicants, they may do so only after all of the qualified Tier 1 applicants have been accepted. If the number of Tier 2 applications exceeds the number of choice seats available, the choice district must hold a lottery to select of students. Parents should contact their desired choice district to find out if they accept Tier 2 applications.

### **Students who may be given enrollment preference**

Choice districts may give enrollment preference to students in the following circumstances: 1) students who have siblings currently attending the choice district, 2) students who attend a choice district with a send-receive agreement (or limited purpose regional districts) that terminates before 12th grade; and 3) resident students of the choice district who move out of the district during the course of the school year. If any of these circumstances apply to your student, please contact the choice district you are interested in attending to confirm their policies.

### **Transportation**

Transportation services of up to 20 miles will be provided to a student going to a choice school if the student meets the eligibility requirements of state law and the transportation will cost no more than \$884. If the cost of the transportation will exceed that amount, the parent will be given the opportunity to pay the additional amount, or may choose to receive \$884 as aid in lieu of transportation. Please be aware that decisions regarding transportation will not be received until August. If the school is outside of the 20-mile radius, transportation will be the responsibility of the student/parents/guardians. Information on choice school transportation, the definition of eligibility for transportation and procedures for applying for transportation services can be found at <http://www.state.nj.us/education/finance/transportation/procedures/>.

### **The following schools are NJ School Choice:**

Morris Knolls High School IB

Morris Hills High School Math/Science Magnet

## STEP 1: Student Application for Enrollment

Obtain the *Student Application for Enrollment* from the choice district to which you are interested in applying. Each district's application is unique to its own choice program. The application should be available on the district's website.

Complete the application and submit it to the choice district. The information you provide on the application will determine your student's enrollment category. Student applicants fall into one of three categories: Tier 1 or Tier 2, or those with special enrollment preference.

- *To be eligible as **Tier 1**, a student must be enrolled in a NJ public school in his or her resident school district for the entire year (2013-14) immediately preceding enrollment in a choice district. Tier 1 students also include students in the following circumstances:*
  - *Charter school students*
  - *If a student moved during the year but attended the public school of both the old and new resident districts*
  - *If applying for kindergarten, a student is attending his or her resident district's public and free preschool or, if that district does not offer a public and free preschool, has a sibling currently attending the choice district*

*Choice districts must first fill their available seats with Tier 1 students. If the number of Tier 1 applications exceeds the number of choice seats available, the choice district must hold a lottery to randomly select students.*

- **Tier 2 students** include NJ residents who have not attended their resident public school for the entire year immediately prior to enrollment in the desired choice district and do not otherwise meet the requirements for Tier 1. **This would apply to current HAMC students. The schools with information in this packet all accept Tier 2 students.**

*Choice districts are not obligated to accept Tier 2 students. If a choice district accepts Tier 2 applicants, it may do so only after all of the qualified Tier 1 applicants have been accepted. If the number of Tier 2 applications exceeds the number of choice seats available, the choice district must hold a lottery to select of students. Parents should contact their desired choice district to find out if they accept Tier 2 applications.*

- *Choice districts **may give enrollment preference** to students in the following circumstances:*
  - *Students who have siblings currently attending the choice district*
  - *Choice students who attend a choice district with grades that terminate before 12th grade and that has a send-receive agreement with a high school or limited purpose regional district*
  - *Resident students of the choice district who move out of the district and want to enroll in the choice district the following year*

## STEP 2: Notice of Intent to Participate

If your student is NOT currently registered with his/her resident district, continue directly to Step 3. This will be the case for most Tier 2 students.

If your student is currently registered with his/her resident district, complete the *Notice of Intent to Participate Form*, submit it to your resident district by **December 2**, and obtain a signed receipt acknowledging that you submitted the form. Keep the receipt for your records. Note: By law, a resident district must be informed if a student intends to participate in the choice program.

### ***What the choice district is doing and when:***

*The choice district must review all submitted applications and determine which will be accepted and rejected and if a lottery is necessary.*

- *If an application is rejected (see the associated statute for circumstances allowing for rejection), the district must inform the parent or guardian by **December 20** with a Notice of Rejection that includes a reason for the rejection.*
- *If by **December 2** the Tier 1 applications number no more than the seats available, the choice district must send a Notice of Conditional Acceptance to each eligible applicant. The Notice of Conditional Acceptance should include a Notice of Intent to Enroll Form for the parent or guardian to complete. The choice district must deliver the Notice of Conditional Acceptance to you **by December 20**.*

*If by **December 2** the eligible applications number more than the seats available, the choice district must conduct a public lottery for those grades or programs in which the number of applications exceeds the number of available seats. The results of the lottery will determine which students will be accepted as choice students for the following school year and which students will be placed on the waiting list.*

### **HOW THE LOTTERY WORKS:**

- *The parent or guardian of each child who has submitted an application must be informed of the date and time of the lottery.*
- *Each participant in the lottery must be assigned a number reflecting the student's place on the list of accepted students or on the waiting list.*
- *Upon completion of the lottery, the choice district must send to the parent or guardian of each student who has been accepted for enrollment into the district the Notice of Conditional Acceptance and a Notice of Intent to Enroll Form. These must be received by the parent or guardian by **December 20**.*
- *Upon completion of the lottery, the choice district also must notify the parent or guardian of each student placed on the waiting list as a result of the lottery. This notice must include information about the student's position on the waiting list and must be received by the parent or guardian by **December 20**.*



## STEP 3: Notice of Conditional Acceptance

If your student has received a *Notice of Conditional Acceptance* and you decide to enroll the student in the choice district, you must complete the *Notice of Intent to Enroll Form* and return it to the choice district by **January 6, 2014**. You can submit a Notice of Intent to Enroll to only one choice district. You may not commit to more than one choice district.

**NOTE: When making your decision, please be aware that transportation may not be provided for your student. Depending on the circumstances, the resident district may provide aid in lieu of transportation.** (Visit the transportation procedures for more information.)

If you decide not to enroll your student, you should inform the choice district as soon as possible as a courtesy as there may be students on the waiting list.

## STEP 4: Transportation

If you have not already done so, register your student with his/her resident district by **January 17**. Contact your resident district for registration information.

The resident district is responsible for the transportation services of all eligible choice students, provided the cost does not exceed the established maximum. The choice district must send the resident district *Transportation Requests* for those students eligible for transportation services. For parents seeking transportation to the choice district for their child, work with your choice district to fill out the required forms. Parents must provide the following information to the administrator of the choice school at the time of enrollment in the choice school and whenever there is a change of the student's address:

- the student's name, date of birth, address, grade, one-way mileage between the student's home and the choice school, and the name of the last school of attendance.

To learn about the transportation eligibility requirements and transportation rules, visit the choice school transportation procedures on the website:

[http://www.nj.gov/education/finance/transportation/procedures/choice\\_proc.pdf](http://www.nj.gov/education/finance/transportation/procedures/choice_proc.pdf)

For more information on Interdistrict School Choice, e-mail [pschoice@doe.state.nj.us](mailto:pschoice@doe.state.nj.us)